

Sensor Check-Out Sheet

Student teams can borrow sensors and other items to incorporate into their smart products to reduce the total project cost and to speed up the prototyping process. All items will be checked out through the Project-Based Learning Office, Bogard Hall 222. Initial check-out will be completed on certain dates and times, as discussed in class. Students can come by during the PBL office hours later in the prototyping process to check out items or to return any unused items. You must obtain your instructor’s approval prior to checking out an item.

It is important that only the items that are to be incorporated into prototypes be kept during the prototyping period. If you borrow a sensor and later find that it won’t be needed for your prototype, please return it to the PBL office so it will be available to others. If you damage or lose a sensor during the prototyping period, you should go ahead and take steps to have it replaced. If you want to avoid having to disassemble your prototype after the project is finished, you can also purchase a replacement part.

Fill out the information below for each item to be borrowed.

Item Name:	Item Cost:	Qty:
Part Number:	Web Link for Current Pricing:	
Name of the Product Being Designed?		

- I understand that I am responsible for the returning the item listed above in good working order along with its original packaging.
- I will replace the item if I fail to return it for any reason or if it is damaged while it is checked out.
- I understand that failure to return the parts on or before the “parts return date” listed on the course schedule will result in a penalty of 2% on your overall grade for each day overdue.
- I understand that failure to return the item in working order before the end of the quarter will result in a failing grade in ENGR 122 as well as a University hold being placed on my registration and records.

_____ ENGR 122 Section _____ Printed Name of Instructor _____ Instructor Signature

_____ Printed Name of Responsible Student _____ Student Signature

Student Number _____ Tech Email: _____ Phone: _____

To be filled out by PBL staff when the item is returned:

Sensor Return Date:	Staff Signature:
Notes:	