

ENGR 122 Team Member Evaluation Form

The following evaluation of your team members is a tool to help improve your experience with group work. Its purpose is to determine those who have been active and cooperative members and to identify those who did not participate. Be consistent when evaluating each group member's performance.

team member	team member's name
you	
a	
b	
c	

Effort, Participation and Cooperation. Use the scale below to rate each team member.

1 = never	2 = rarely	3 = sometimes	4 = usually	5 = always
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	team member:	you	a	b	c
Has the student attended your group meetings?					
Has the student notified a teammate if he/she would not be able to attend a meeting or fulfill a responsibility?					
Has the student made a serious effort at assigned work before the group meetings?					
Does the student attempt to make contributions in group meetings when he/she can?					
Does the student cooperate with the group effort?					

Overall Rating. Use one word to rate each team member.

team member's name	rating (insert one of the words in the table below)
you =	
a =	
b =	
c =	

excellent	Consistently went above and beyond - tutored teammates, carried more than his/her share of the load
very good	Consistently did what he/she was supposed to do, very well prepared and cooperative
satisfactory	Usually did what he/she was supposed to do, acceptably prepared and cooperative
ordinary	Often did what he/she was supposed to do, minimally prepared and cooperative
marginal	Sometimes failed to show up or complete assignments, rarely prepared
deficient	Often failed to show up or complete assignments, rarely prepared
unsatisfactory	Consistently failed to show up or complete assignments, unprepared
superficial	Practically no participation
no show	No participation at all

Adapted from:

1. Brown, R. W. (1995). Autorating: Getting individual marks from team marks and enhancing teamwork. 1995 Frontiers in Education Conference Proceedings, Paper 3C24.
2. Millis, B. J. & Cottell, Jr., P. G. (1998). *Cooperative learning for higher education faculty*. Phoenix, AZ: Oryx Press.
3. Felder, R.M. & Brent, R., Forms for Cooperative Learning, www.ncsu.edu/felder-public/CLforms.doc